

NORTHFLEET SCHOOL FOR GIRLS

Procedure for

Remote Learning

Date of Procedure: January 2021

Member of staff responsible: J Soryal

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Reviewed:

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Your child will be able to access Google Classroom immediately after being sent home. Teachers will upload work to be completed in each lesson and communicate live lesson opportunities.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school, wherever possible and appropriate.
- However, we have needed to make some adaptations in some subjects, for example, in practical subjects such as DT, Dance, Drama and P.E.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3	<p>Timetabled lesson (5 hours per day)</p> <p>Base time activities (20 minutes Monday -Thursday)</p> <p>Monday – google meet opportunity with the base leader.</p>
Key Stage 4 and KS 5	<p>Timetabled lesson (5 hours per day)</p> <p>Base time contact – one day per week as agreed with base leader.</p> <p>Plus, as appropriate, some additional independent work expectations for Years 11, 12 and 13.</p>

Accessing remote education

How will my child access any online remote education you are providing?

Through the use of Google Classroom; this is an embedded system. Google classroom may then show links to additional software or resources outside of this platform.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Due to our E-learning Scheme there is already very strong IT provision within the school and at home.
- We identify through the IT and pastoral teams where additional support is needed.
- Lend laptops as required
- Inform parents of the digital inclusion fund and the application process and submit where required.
- If printed materials are needed, these are provided and delivered, with completed work returned.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Each class will receive some form of video/live input at least once a week (in most cases there is substantially more than this).
- The video input may be live or pre-recorded based on both the personal circumstances of the member of staff and what is appropriate for the topic. There are occasions where pre-recorded works best, for example when students need to review the explanation a number of times and equally live can be best when the lesson topic is best suited to question and response.
- If a member of staff is unwell, including Covid, we will ensure there is work on the google classroom and a message to alert students that the teacher may not be present. Where possible another member of staff will monitor the room and answer questions, but this is not always possible.
- Use of commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

There is an expectation for your child will engage in each lesson:

- Participate in live google meets
- Submit work at the end of each lesson (or time agreed with teacher)

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Teachers record engagement of each lesson.

Behaviour alerts let you know if your child is not engaging.

This is a form of tracking support not a sanction.

Behaviour alerts will be for the following:

Not logged into google classroom

- No submission of assigned task- set time (**end of the lesson or a date stated**)
- Logged into google meets **but no submission of work**

If your child is unable to engage in home learning for any reason, please inform us as early as possible so that a note can be put on your daughter's register. You can contact us by:

- Sending a message via the Gateway
- Leaving a telephone message on the school attendance line.
- Emailing attendance@nsfg.org.uk

A tiered support response is in place to ensure that students who are not engaging are addressed, this includes pastoral calls, letters, emails and SLT evaluation.

How will you assess my child's work and progress?

Feedback will take many forms and may not always mean extensive written comments for individual children.

- Teachers will monitor the GC throughout the lesson and respond, as much as possible, to queries about the work set. It is unlikely that teachers will be able to respond to queries after lesson time.
- Whole class feedback
- Quizzes marked automatically via digital platforms
- Individual feedback through GC messaging
- Other digital tools such as jamboard and use of mote

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Regular communication from keyworkers through weekly phone calls
- A dedicated google classroom where additional support can be given
- Differentiated work packs as needed.
- Year 7 transition class – google meet each lesson.
- LSA support available in each GC
- Delivering work to homes, exchange of submitted work and feedback returned.
- Adapted lesson structure as appropriate.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Teachers will upload to Google Classroom, where appropriate, the lesson content taught in school.
- Monitor the completion of the tasks set and answer any queries during the lesson, where possible.