

AM/lrr

4 April 2022

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Headteacher: Mr Chris Norwood B.Ed (Hons ) MA

Dear Parent/Carer

### Year 7 Parents Evening – Tuesday 26 April 2022

You are invited to attend Year 7 Parents' Evening on Tuesday 26 April from 4pm to 6.30pm in order to discuss your child's progress and targets for the year ahead. The evening is an opportunity to meet your child's subject teachers via video link. For a guide of how to use the system please visit the following website: <https://www.nsfg.org.uk/parents-evening-booking/>

The meeting will give you the opportunity to discuss your child's progress, as well as to talk about ways in which teachers and family members can support and encourage them to achieve their best. In addition to subject teachers, there will also be appointments available with Mrs King (SENCO) but these should **only** be booked if your child is on the SEND Register.

We continue to use our online booking system which allows you to choose your own appointment times, including for the staff mentioned above. Appointments can be made between Monday 4 April 9am and Friday 22 April 4pm. Please visit <https://nsfg.schoolcloud.co.uk/> to book your appointments. **We have opened the system during the Easter holiday to give you plenty of advanced notice to book appointments. Please note that any queries regarding bookings will not be dealt with until the week beginning 19 April.**

Please log onto to the system on the day of your appointments and this will automatically take you into your first appointment.

Should you not have internet access please telephone Mrs Ringrow or email [info@nsfg.org.uk](mailto:info@nsfg.org.uk) at the school with details of which staff you would like to see and she will endeavour to organise telephone appointments for you.

In consideration of other parents who will wish to see the same staff as you do, if your circumstances change and you have made appointments which you no longer wish to keep, please re-access the system to cancel them. If your child has more than one teacher for the same subject, please ask your them which teacher you should see.

Where possible we ask that you use an internet connection rather than 4G. We will be using a video conferencing system, which manages the teacher's appointments for them, when your time slot ends your call will be ended, regardless of what time you joined. Teachers do not have the ability to override this, so please ensure that you are punctual to your appointments.

Yours faithfully

*A Martin*

Ms A Martin  
Assistant Headteacher

